

City of Tea  
Regular Meeting  
March 3, 2014

A regular meeting of the Tea City Council was held at Tea City Hall on March 2, 2014 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:00 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Joe Weis and Todd Boots. Also present: Finance Officer Dawn Murphy, Administrative Assistant/Economic Development Director Jenni White, Police Chief Clark Baker, Utility Superintendent Thad Konrad, Planning & Zoning Administrator Kevin Nissen, Park and Recreation Assistant Jamie Newborg and City Engineer Jason Kjenstad. Councilmember Herman Otten was absent.

**AGENDA. MOTION 14-35. MOTION** by Weis, seconded by Ortmeier to approve the March 3, 2014 agenda. All members voted AYE.

**MINUTES. MOTION 14-36. MOTION** by Weis, seconded by Boots to approve the February 18, 2014 minutes. All members voted AYE.

**WARRANTS. MOTION 14-37. MOTION** by Ortmeier, seconded by Fowlds to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

**CONCESSION STAND UPDATE.** Jamie updated the council on the plan for running concessions this summer. Vicki Pick has offered to oversee the concession stand this summer. Everett Johnson is planning on assisting her and using it as his senior project. Vicki will be putting together a list of equipment that the city will need to purchase. The youth group at St. Nicholas Catholic Church has inquired about running the concession stand for the fields at the high school.

**JIM IHNEN** was present to ask for approval to have his outdoor concert on Friday night June 20<sup>th</sup> in the parking lot south of the Tea Steak House. **MOTION 14-38. MOTION** by Boots, seconded by Ortmeier to approve the Tea Steak House/O'Tooles bar to host an outside concert/dance on June 20<sup>th</sup>, from 9:00 p.m. to 1:00 a.m in the parking lot between the restaurant and legion building. All members voted AYE. There was a brief discussion on additional parking for the motorcycle poker run on June 21<sup>st</sup>. Jim is not opposed to adding additional parking to the center of Main Ave. as long as the whole street is not blocked off.

**APPOINTMENT OF PARK AND RECREATION BOARD MEMBERS.** There are three terms that have expired and one resignation on the park and recreation board. **MOTION 14-39. MOTION** by Weis, seconded by Fowlds to appoint the following individuals to the Tea Park and Recreation Board: Kurt Zabel, term expires 2016; Kurt Hoff, term expires 2016; and Jeff Portner, term expires 2014. All members voted AYE. There is still one opening on the board.

**POLICE DEPARTMENT POLICY.** The council reviewed the policy that Chief Baker handed out at the last meeting regarding vehicle accidents. **MOTION 14-40. MOTION** by Ortmeier, seconded by Fowlds to approve Tea Police Department Policy and Procedure #47, Vehicle Accidents. All members voted AYE.

**ENGINEERING.** HDR is working on the sidewalk project; Thad and Lance have been working on the overlay project; they are continuing to work on the 468<sup>th</sup> Ave. pipe project; the Water/Sewer Master Plan has been completed and the council will review it at the April 7<sup>th</sup> meeting at 6:00.

**COMMITTEE REPORTS.** Kevin has been notified that the city will be receiving at least \$204,000 from the trail grant that we applied for. There is also a chance that we could receive an additional \$204,000 if another community declines their grant. This money would be used for a trail to be installed around the new athletic complex. The police department has been trained on CPR and how to use the AED machine. Brock Nelson and Matt Wetterling have attended a fire arms school. The new design for the Tea website has been completed.

**MOTION 14-41. MOTION** by Weis, seconded by Ortmeier to adjourn at 7:40 p.m. All members voted AYE.

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John M. Lawler, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer

Published once at the approximate cost of \$\_\_\_\_\_.

**CITY OF TEA  
 WARRANTS PAID MARCH 3, 2014**

**LEGISLATIVE 4111**

Independent Publishing	Publishing	217.27
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**FINANCE 4142**

Aflac	Insurance	401.58
Banyon Data System	Payroll support	795.00
Brown & Saenger	Supplies	136.12
KCL Group Benefits	Insurance	262.75
Kings Inn Hotel & Conference Center	Muni day room	89.95
Murphy, Dawn	Mileage to Pierre & Huron	272.25
Tea Area Community Fund	2013 Contribution	2,000.00
Wellmark Blue Cross	Insurance	4,687.48

**ELECTION 4130**

Independent Publishing	Publishing	15.21
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**LIBRARY 4550**

Barnes & Nobel	Books	874.41
Tea Area School District	Salaries & water cooler rent	4,481.13

**PLANNING & ZONING 4650**

A & B Business Equipment	Copier maintenance	41.39
Independent Publishing	Publishing	75.59
Kloster, Sterling	Feb Inspections	350.00

**ECONOMIC DEVELOPMENT 4653**

CNA Surety	White notary bond	50.00
Secretary of State	Notary	30.00

**GOVERNMENT BUILDINGS 4192**

Ace Hardware Tea	Supplies (Jan)	253.61
City of Tea	Water Bill- Community Building 200 W. Maple	36.20
City of Tea	Water Bill, City Hall, 600 E 1st High Flow	32.00
City of Tea	Water Bill-City Hall 600 E 1st	74.80
City of Tea	Water Bill- Maintenance Shop	78.60
Dakota Data Shred	Shredding	86.06
Golter, Mike	City Hall cleaning	100.00
Government Finance Officers Assoc.	GAAFR book	159.00
Hander Inc.	Repair heater	610.49

Mid American Energy	510 S. Main	671.67
Mid American Energy	600 E. 1st St.	1,226.21
Mid American Energy	200 W. Maple	428.94
	3 months fire alarm monitoring, March, April,	
Midwest Alarm Company	May	63.00
WOW	City Hall	366.48
WOW	Maint. bldg.	84.91
Xcel Energy	200 W. Maple	132.50
Xcel Energy	Maint Bldg.	208.52
Xcel Energy	600 E 1st St.	1,039.95

**PUBLIC SAFETY 4210**

Ace Hardware	Supplies	39.98
All American Towing	Tow car	45.00
Casey's General Store	Gasoline	84.48
City of Tea	Water Bill	34.50
CNA Surety	Tvedt Notary Bond	50.00
Days Inn Custer	Brock Nelson room	72.51
FOP Lodge #1	Wetterling dues	110.00
Golter, Mike	Feb Cleaning	100.00
Green Eggs & Ram	Backup service	18.73
Intoximeters	Supplies	345.00
Mid American Energy	Services	354.19
Midwest Alarm Company	Security monitoring & troubleshoot alarm	169.00
Nelson, Brock	Armored certification class	250.00
Neve's	Battery, Gloves	80.75
Sioux Empire Automotive Service	Oil change & replace sway bar	318.16
Sioux Falls Ford	Deposit on car	500.00
Sunshine	Coffee	19.98
Taser International	Batteries	211.71
WOW	Phone	363.50
Xcel Energy	Poplar Ave. warning siren	26.63
Xcel Energy	Services	199.27

**HIGHWAY/STREET 4312**

Action Electric	Replace bulb at stop light	
Avera Queen of Peace Health	Random drug test	86.40
Casey's General Store	Gasoline	61.46
Cenex Credit Card	Gasoline	124.54
Concrete Materials	Sand	774.80
Eastern Farmers Coop	Fuel	433.71
Fastenal	Shop supplies	100.99
Hydraulic World Inc.	Rebuild plow cylinder	119.52
Istate Truck Center	Truck	87,811.00
Menards	Bolt bin	44.99
Napa Auto Parts	Wiper blades	28.98

Northern Truck Equipment Corp.	Sander control repairs	857.20
Southeastern Electric	Main St. Lights	280.93
Southeastern Electric	272nd St. lights	100.15
Southeastern Electric	Stop light	144.55
Southeastern Electric	Heritage Blvd	609.70
Southeastern Electric Coop	Brian St. stop light	35.44
U.S. Auto Force	Hydraulic Oil	452.10
Xcel Energy	Highway Street Lights	3,421.73
Zabel Steel	Steel for oil rack	89.43

**PARKS/RECREATION 4501**

Confluence	Jan Services	1,000.00
Xcel Energy	Ball fields	143.40

**WATER 601**

Bishop, Kevin & Jami	Water deposit refund	18.32
Brown & Saenger	Supplies	135.12
Casey's General Store	Gasoline	61.46
Cenex Credit Card	Gasoline	124.56
Goette, Jason	Water deposit refund	4.60
Lewis & Clark Regional Water System	6,631,223 Jan usage	17,750.00
SD Association of Rural Water		
Systems	Membership & technical conference	925.00
SD One Call	1/2 locates	8.29
Southeastern Electric Coop	Quinton St. tower	50.13
U.S. Postmaster	1/2 postage	680.00
Xcel Energy	Brian St. tower	114.72
Xcel Energy	2nd St. tower	12.17

**SEWER**

Brown & Saenger	Supplies	135.14
Casey's General Store	Gasoline	61.50
Cenex Credit Card	Gasoline	124.54
First National Bank	Principal & Interest SRF 5	8,638.24
SD Once Call	1/2 locates	8.30
Sorlien Electric	Lift #4 generator repair	373.01
Southeastern Electric Coop	High Pointe lift station	93.34
U.S. Postmaster	1/2 Postage	680.00
Xcel Energy	Lagoon Building	1,523.86
Xcel Energy	5th St. Lift Station	68.18
Xcel Energy	S. lift station	275.99

**201 Park and Recreation Fund**

J. Thorson Design Studio	TPR Logo	265.00
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**3RD PENNY/PARKS & POOL 211**

Christensen, Connie	Reimburse for lifeguard training	165.00
Heart Starters LLC	2013 CPR Classes	71.55
MedTech Wristbands	Pool wristbands	305.60
Mid American Energy	Services	9.52
Xcel Energy	Pool	105.41

**2ND PENNY SALES TAX FUND 212**

First National Bank	Principal & Interest SRF #3	4,169.37
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**TEAPOT DAY 750**

Brown & Saenger	Supplies	166.90
Pyrotechnic Display Inc.	Fireworks	6,000.00

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163,672.30

**FEBRUARY PAYROLL**

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Finance 4142	4,730.72	361.90	283.84	5,376.46
Public Safety 4210	19,525.48	1,400.60	1,562.05	22,488.13
Highway/Streets 4311	4,700.40	331.06	282.02	5,313.48
Recreation 4501	869.87	66.56	52.19	988.62
Planning & Zoning 4650	4,068.13	304.40	244.09	4,616.62
Promoting the City 4653	2,167.20	162.18	130.02	2,459.40
Water Distribution 4334	4,700.40	331.06	282.02	5,313.48
Water Clerk 4335	578.66	43.65	34.73	657.04
Sewer Administration 4321	4,701.75	331.05	282.13	5,314.93
Sewer Sanitary Clerk 4322	578.66	43.65	34.72	657.03
<b>TOTAL FEBRUARY PAYROLL</b>	<b>46,621.27</b>	<b>3,376.11</b>	<b>3,187.81</b>	<b>53,185.19</b>