

City of Tea
Regular Meeting
July 6, 2015

A regular meeting of the Tea City Council was held at Tea City Hall on July 6, 2015 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:06 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Joe Weis, Larry Rieck and Todd Boots. Also present: Finance Officer Dawn Murphy, Utility Superintendent Thad Konrad, Planning & Zoning Administrator Kevin Nissen, Police Chief Jessica Quigley and Administrative Assistant/Economic Development Director Jenni White. City Engineer Jason Kjenstad was absent.

AGENDA. MOTION 15-127. MOTION by Ortmeier, seconded by Weis to approve the July 6, 2015 agenda. All members voted AYE.

MINUTES. MOTION 15-128. MOTION by Weis, seconded by Fowlds to approve the June 15, 2015 minutes. All members voted AYE.

WARRANTS. MOTION 15-129. MOTION by Weis, seconded by Rieck to approve the July warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

SITE PLAN. Kevin presented a site plan for Carl Soukup, Tea Building Corporation for a 12,000 sq. ft. building in the Carl Soukup Addition. The building will be used for potential industrial type businesses. HDR Engineering has reviewed the site plan and recommends approval. **MOTION 15-130. MOTION** by Boots, seconded by Weis to approve the building site plan for Carl Soukup, Tea Building Corporation, Lot 3, Block 2, Carl W. Soukup's Addition. All members voted AYE.

BUILDING PERMIT. Kevin has received a building permit application from Morton Buildings to construct a building on Lot 3, Block 2, Carl W. Soukup's Addition for Matthew Millage and Carl Soukup. For now it will just be a building shell for potential tenants. **MOTION 15-131. MOTION** by Boots, seconded by Weis to approve the building permit for Morton Buildings, 201 Lipton St. All members voted AYE.

ATHLETIC COMPLEX PHASE 3. There was discussion on digging a well to help with watering the additional flex space that is being constructed. Additional costs and what the water quality would be needs to be further researched before a decision is made.

SIDEWALK ASSESSMENT. There was discussion on implementing a sidewalk maintenance fee similar to the street maintenance fee. This would be used to repair resident's sidewalks when needed. This would make the process much easier for the city and homeowner. An example of the assessment would be a \$.10 per foot assessment on an average 80 foot lot, the property owner would pay \$8.00 per year. This would generate approximately \$19,000 per year. No decision was made.

POLICE OFFICER RESIGNATION. MOTION 15-132. MOTION by Weis, seconded by Fowlds to accept Police Officer Brock Nelson's resignation effective June 27, 2015. All members voted AYE.

POLICE OFFICER HIRING. MOTION 15-133. MOTION by Fowlds, seconded by Rieck to hire Vance Simonsma as a full time police officer at 17.00 per hour effective July 5, 2015. All members voted AYE.

COMMITTEE REPORTS. The budget meeting will be August 17, 2015 starting at 6:00. Chief Quigley handed out a sample ordinance that permits golf carts on city streets. Embrace Church will be closing part of Figzel Court for a family day on July 26. Councilmember Fowlds has been contact by a company called

DigiFarm wondering if the City would allow them to put a base station in City Hall for their system. They would be able to plug their equipment into the existing but not operational system that is already here. All they would need is power and internet access. In turn they would give us a lifetime subscription to their product. Brian will get additional information for the next meeting.

MOTION 15-134. MOTION by Ortmeier, seconded by Fowlds to adjourn at 8:23 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

**CITY OF TEA
 WARRANTS PAID JULY 6, 2015**

LEGISLATIVE 4111

Independent Publishing	Publishing (2)	537.01
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FINANCE 4142

AFLAC	Insurance	283.02
Brown & Saenger	1/3 supplies	84.15
Century Business Products Inc.	1/3 copier maint (2 months)	307.79
ClubHouse Hotel	1/3 room for training	152.66
HDR Engineering	Services	10,789.07
HDR Engineering	CR 106 design	5,835.95
Kansas City Life	Life Insurance	245.58
Meierhenry Sargent	Services	96.00
Murphy, Dawn	Mileage to Pierre	174.75
Vision Video Interactive	May mobile texting	56.67
Wellmark Blue Cross/Blue Shield	July Insurance	3,740.82

LIBRARY

Barnes & Nobel	Books	604.28
Independent Publishing	Book & subscription	178.30

P & Z ADMINISTRATOR 4650

Code Works	TASD Addition review	1,669.80
Independent Publishing	Publishing (2)	156.70
Odland, Tim	June inspections	3,050.00
Register of Deeds	Plat	62.00

GOVERNMENT BUILDINGS 4192

Ace Hardware	Supplies (2)	481.51
City of Tea	Water 200 W. Maple	39.90
City of Tea	Water 510 S. Main	48.70
City of Tea	Water 600 E 1st high flow	57.90
City of Tea	Water 600 E 1st low flow	213.30
Enviro Master, Inc.	Shop towels, hand cleaner & tp	325.89
J & R Mechanical Corp	Community Hall a/c repair	110.97
Maximum Promotions	Repair flags	145.00
Mid American Energy	Maint bldg. (2)	24.88
Mid American Energy	200 W. Maple (2)	43.77
Mid American Energy	600 E. 1st St. (2)	81.84
Scott Bolte Sanitation	Garbage 7/1-9/30	542.42
Team LogicIT	Backup	42.40
Vast Broadband	Maint. Bldg. (3 months)	322.76

Vast Broadband	City Hall & Pool (3 months)	1,336.96
Verizon	Cell service	152.36
Xcel	200 W. Maple	109.31
Xcel	Maint. Bldg.	211.02
Xcel	PSB 600 E. 1st	950.25

PUBLIC SAFETY 4210

Ace Hardware	Supplies (2)	102.62
Cenex	Gasoline	78.92
City of Tea	Water	36.20
Frantzen Reporting	Transcription fee	81.60
Get N Go Fleet	Gasoline	707.85
Golter, Mike	June cleaning	100.00
Green Eggs & Ram	Back up services & support	224.13
Independent Publishing	Officer ad	32.00
McLeods	Tickets	212.85
Mid American Energy	Services (2)	37.71
Neve's	Clothes	819.19
Quigley, Jessica	Propane	21.19
Ralphs Repair	Oil change	40.00
Scott Bolte Sanitation	Garbage (2)	116.56
Sioux Falls Two Way Radio	Install equipment	2,663.95
Vast Broadband	Telephone (3 months)	731.00
Verizon	Cell phones	228.46
Xcel	Siren	20.54
Xcel	Services	240.78

HIGHWAY/STREET 4312

Casey's General Store	Gasoline	47.59
Cenex	Gasoline	21.34
Chad Schulte Handyman	Mow 110 E. 3rd	265.20
City of Tea	Water for boulevards	84.40
Concrete Materials	Sand	79.62
Eastern Farmers Coop	Fuel	633.26
Econo Signs	Sign brackets	291.00
Glasgow, Sean	Reimb for gas	53.03
Matheson Tri-Gas	Welding supplies	74.11
Menards	Misc	169.43
Myrl & Roy's	Hot mix (St. Maint Fund)	311.43
Northern Truck Equipment	Sander parts	323.40
Southeastern Electric	Main Ave. lights	231.88
Southeastern Electric	Stop lights	136.08
Southeastern Electric	272nd St. lights	64.70
Southeastern Electric	Brian St. signal	34.19
Southeastern Electric	Heritage lights	356.13
Van Diest Supply	Mosquito Spray	3,577.75

Xcel Energy	Street lights	3,972.07
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PARKS/RECREATION 4501

Absolute Innovations, Inc.	Ballfield drag actuator	426.20
Ace Hardware	Misc	48.86
City of Tea	Baseball fields sprinkler	329.70
City of Tea	Concession stand	45.00
Confluence	5/11-6/10 services	6,537.00
Eastern Farmers Elevator	Fertilizer	684.87
Geotek	Testing	2,013.75
Howe Inc.	Water heater element	330.03
J.H. Larson	lightbulbs for restrooms	141.81
Lacey Rentals	Toilets for parks (2 months)	360.00
Menards	Weed eater string	50.34
Ralphs Repair	Repair mower tires	28.98
The Tessman Co.	Spray, ballfield materials, seed, fertilizer	1,282.79
Xcel Energy	Ball fields	820.80

WATER 601

Andersen, Julie	Water deposit refund	18.75
Badger Meter	Meters	1,176.00
Badger Meter	1/2 backhaul charges	118.50
Bastian, Mark & Mary	Water deposit refund	19.22
Blahosky, Rose & Adam	Water deposit refund	29.74
Brown & Saenger	1/3 supplies	84.15
Business Forms and Accounting Systems	1/2 utility billing cards and envelopes	843.93
Casey's General Store	Gasoline	47.59
Cenex	Gasoline	21.34
Century Business Products Inc.	1/3 copier maint (2 months)	307.79
Clubhouse Hotel & Suites	1/3 room for training	152.66
Concrete Materials	Repair sidewalk from water break	166.00
First National Bank	DWSRF-1 - Lewis & Clark	38,593.10
Hansen, Dana	Water deposit refund	7.76
Independent Publishing	Publish CCR	179.08
Kranz, Dawn	Water deposit refund	2.06
Krumbach, Blake & Darcie	Water deposit refund	15.56
Kurle, Paul & Bobbie	Water deposit refund	19.26
Lewis & Clark Rural Water	8,707,876 May usage	17,541.84
Lewis & Clark Rural Water	8,831,453 June usage	17,832.99
Schumacher, Teresa	Water deposit refund	12.44
SD One Call Systems	1/2 locates	77.28
Skyberg, Tim & Jessica	Water deposit refund	15.56
Southeastern Electric	Quinton St. tower	41.49
Toyne, Donald	Water deposit refund	2.50
Vanderwerf, Joshua & Abby	Water deposit refund	22.92

Vantis Property Mgmt.	Water deposit refund	50.00
Xcel Energy	2nd St. tower	14.16
Xcel Energy	Rural Water	10.73
Xcel Energy	Brian St. tower	79.77

SEWER

American Engineering Testing, Inc.	Lagoon testing	102.50
Badger Meter	1/2 backhaul charges	118.50
Brown & Saenger	1/3 misc supplies	84.17
Business Forms & Accounting Systems	1/2 utility billing cards and envelopes	843.94
Casey's General Store	Gasoline	47.60
Cenex	Gasoline	21.32
Century Business Products Inc.	1/3 copier maint (2 months)	307.80
Clubhouse Hotel & Suites	1/3 room for training	152.68
First National Bank	CW SRF #6	13,420.14
First National Bank	CW SRF 7	14,084.64
SD One Call Systems	1/2 locates	77.28
Southeastern Electric	High Point lift station	92.50
Xcel Energy	5th St. lift station	79.08
Xcel Energy	S. lift station	409.43
Xcel Energy	Lagoon building	1,872.23

SPECIAL PARK FUND 201

Ace Hardware	Supplies	98.97
Ace Hardware	Concession stand supplies	84.72
Ace Hardware	Summer program supplies	109.87
Anderson, Dwayne	Umpire	80.00
Bohaboj, Carter	Umpire	250.00
Boyd, Bob	Umpire	285.00
Chesterman	Pop for concession stand	787.20
Dahl, Kirk	Umpire	150.00
Dakota Lettering	Coaches shirts	2,578.64
Dakota Lettering	9-10 jerseys	2,023.55
Dakota Lettering	7-8 baseball shirts	1,104.00
Dakota Lettering	7-8 baseball hats	756.00
Dakota Lettering	11-16 baseball hats	1,470.37
Dakota Lettering	Coaches hats	416.26
Dakota Lettering	Softball jerseys	998.55
Dakota Lettering	Softball pants	696.20
Dakota Lettering	Softball visors	330.00
Dakota Lettering	Spring soccer t-shirts	2,150.40
Fechner, Jordan	Umpire	40.00
Flowers by Bob	Johnson flowers	53.00
Forsstrom, Dan	Umpire	260.00

Hauff Mid-America Sports	Baseballs	518.64
Hauff Mid-America Sports	Softball pants	323.25
Hauff Mid-America Sports	Baseball belts	672.00
Hauff Mid-America Sports	Softball equipment	207.50
Hauff Mid-America Sports	Baseball helmets	157.00
Independent Publishing	Summer program ad	72.00
Joffer, Kaleb	Umpire	30.00
Johnson, Dawson	Umpire	60.00
Johnson, Dawson	Umpire	170.00
Johnson, Everett	Umpire	300.00
Kabes, Julia	Reimb for summer rec supplies	37.87
Kocer, Nate	Umpire	70.00
Lacey Rentals	Toilet Rentals (2 months)	540.00
Maxwell Food Equipment	Tin foil	10.66
Mayfield, Gene	Umpire	285.00
Newborg, Kolby	Umpire	30.00
Peterson, Bain	Umpire	30.00
Portner, Austin	Umpire	100.00
Portner, Jeff	Umpire & reimb for tourney fees	165.00
Queen City Wholesale	Concession stand supplies	117.93
Seuer, Jamie	Umpire	40.00
Shaull, Connor	Umpire	380.00
Smith, Tom	Umpire	40.00
Smith, Tyler	Umpire	30.00
Soma, Ethan	Umpire	270.00
Tosch, Tom	Umpire	80.00
Waterman, Troy	Umpire	30.00
Weiland, Shane	Umpire	135.00
West, Alan	Umpire	60.00
West, Hunter	Umpire	90.00
Zabel, Kurt	Reimb for tournaments	250.00

3RD PENNY/POOL/PARK EXPENSES 211

Ace Hardware	Cleaning supplies/misc	231.80
City of Tea	Water	710.60
Hander Inc.	Pool boiler startup	142.86
Hauff Mid America Sports	Swim patches	364.00
Hawkins Water Treatment	Chemicals	3,575.43
Howes, Donna	Shirts	79.47
Menards	Pool vacuum parts	6.31
Mid American Energy	Utilities (2)	1,608.00
Octane Inc.	Sign for pool sign up	88.40
Phil Baker Music	Pool concert	300.00
Xcel		1,497.34

TEAPOT DAY EXPENSES

Ace Hardware	Tent	410.85
Beal Distributing Inc.	Beer	1,090.20
Bierschbach	Teapot Day generator	214.03
Dakota Beverage	Beer	1,997.30
Food Pantry	Donation	200.00
Golter, Mike	TPD help	375.00
Independent Publishing	Advertising	1,082.00
Lacey Rentals	Toilets	630.00
Menards	Trash bags, acrylic sheet	49.95
NB Golf	Carts	243.00
Octane Inc.	Shirts & cozies	1,729.52
Queen City Wholesale	Candy for pedal pull	44.67
Thomas Carnival Inc.	Carnival	17,553.39
Townsquare Media	Advertising	4,769.00
United Rentals	Generator	343.44
White, Jenni	Kids pedal pull awards	244.83

232,411.93

JUNE PAYROLL				
	GROSS			
DEPARTMENT	PAY	SS/MED	RETIRMENT	TOTAL
Legislative 4111	-	-		-
Executive 4121	-	-		-
Finance 4142	4,695.18	359.18	281.71	5,336.07
Public Safety 4210	22,430.65	1,684.68	1,537.17	25,652.50
Highway/Streets 4311	4,867.86	345.09	292.07	5,505.02
Recreation 4501	2,903.55	217.22	76.42	3,197.19
Planning & Zoning 4650	3,969.60	296.86	238.18	4,504.64
Promoting the City 4653	2,357.54	180.38	141.45	2,679.37
P & R Fund 201	1,860.32	142.29		2,002.61
Pool 211-4501	17,142.40	1,311.41		18,453.81
Water Distribution 4334	4,867.86	345.09	292.07	5,505.02
Water Clerk 4335	392.93	30.05	23.58	446.56
Sewer Administration 4321	4,869.29	345.20	292.15	5,506.64
Sewer Sanitary Clerk 4322	392.93	30.05	23.58	446.56
TOTAL JUNE PAYROLL	70,750.11	5,287.50	3,198.38	79,235.99