

City of Tea  
Regular Meeting  
April 3, 2017

A regular meeting of the Tea City Council was held at Tea City Hall on April 3, 2017 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:03 p.m. with the following members present: Sidney Munson, Brian Fowlds, Joe Weis, Larry Rieck and Todd Boots. Also present: Finance Officer Dawn Murphy, Utility Superintendent Thad Konrad, Planning & Zoning Administrator Kevin Nissen, Police Chief Jessica Quigley, City Engineer Ben Scholtz and Administrative Assistant/Economic Development Director Jenni White. Councilmember Chuck Ortmeier was absent.

**AGENDA. MOTION 17-51. MOTION** by Weis, seconded by Rieck to approve the April 3, 2017 agenda. All members voted AYE.

**MINUTES. MOTION 17-52. MOTION** by Fowlds, seconded by Weis to approve the March 20, 2017 minutes. All members voted AYE.

**WARRANTS. MOTION 17-53. MOTION** by Fowlds, seconded by Rieck to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

**ANNEXATION.** Kevin has received a petition from the Tea Area School District requesting annexation of their property located west of the middle school. **MOTION 17-54. RESOLUTION 17-04-03. MOTION** by Weis, seconded by Boots to approve the following resolution. All members voted AYE. WHEREAS there has been a petition received seeking to include certain real property within the corporate boundaries of the City of Tea; and WHEREAS, the petition has been signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the City of Tea; and WHEREAS, said petition complies with all requirements of SDCL 9-4-1; NOW THEREFORE, BE IT RESOLVED BY THE CITY OF TEA, SOUTH DAKOTA that **Tracts 1 and 2 of the Bendt Addition, the west 33 feet of the vacated Doris Drive and any associated street right of way on Brian St, 468<sup>th</sup> Ave and Drew Street bordering these two tracts of land, in the SW ¼, 26-100-51, Lincoln County** is hereby included within the corporate limits of the City of Tea, and the boundary of the City is hereby extended to include such territory as allowed by SDCL 9-4-1: Dated this 3<sup>rd</sup> day of April, 2017.

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

**ANNEXATION.** Kevin has received a petition from the Herman Otten, asking to annex his property located north of Herman Circle. **MOTION 17-55. RESOLUTION 17-04-04. MOTION** by Boots, seconded by Rieck to approve the following resolution. All members voted AYE. WHEREAS there has been a petition received seeking to include certain real property within the corporate boundaries of the City of Tea; and WHEREAS, the petition has been signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the City of Tea; and WHEREAS, said petition complies with all requirements of SDCL 9-4-1; NOW THEREFORE, BE IT RESOLVED BY THE CITY OF TEA, SOUTH DAKOTA that **Schoen Tract 3, SW ¼, SW ¼ & vacated Elsie St. \*except Everetts Place and Otten's Addition\* 26-100-51** is hereby included within the corporate limits of the City of Tea, and the boundary of the City is hereby extended to include such territory as allowed by SDCL 9-4-1. Dated this 3<sup>rd</sup> day of April, 2017.

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

**PROPOSED ELEMENTARY SCHOOL/COMMUNITY CENTER.** At the March 20 meeting there was a brief discussion on doing a joint venture with the Tea Area School District (TASD)

with the construction of their proposed elementary school south of the maintenance building. It was the consensus of the council to partner with the school on the gym and to have some office and storage space for Tea Park and Recreation.

**COMPREHENSIVE PLAN UPDATE.** A public input meeting will be held at City Hall, April 4 at 5:30 pm. There are meetings set up with the City of Sioux Falls and Lincoln County. Wednesday there is a Steering Committee Meeting which is made up of Tea Economic Development Corporation, T ASD and city staff.

**ASPHALT SURFACE TREATMENT BIDS.** The Cities of Sioux Falls, Brandon, Hartford and Tea held a joint bid letting on March 30, 2017 for the Slurry Seal Surface Treatment Project. The City of Tea's results are the following:

Intermountain Slurry	\$138,317.00
Asphalt Surface technologies Corporation	\$141,676.55
Missouri Petroleum	\$145,657.12

The budget for the project is \$225,000.00. That may add addition areas if the contractor will honor the prices. Jo Niles also asked if they could look at the Tea Hosing and Development parking lot/street. That will check with the contractor. **MOTION 17-56. MOTION** by Rieck, seconded by Fowlds to award the 2017 Slurry Seal Surface Treatment Project to Intermountain Slurry in the amount of \$138,317.00. All members voted AYE.

**CITY ADMINISTRATOR RESOLUTION.** There were a few minor changes on the resolution that Mayor Lawler proposed at the last meeting. There was discussion on hiring a replacement for Jenni first and then look at the administrator position. **MOTION 17-57. MOTION** by Fowlds to approve the Resolution Creating the Office of City Administrator in the City of Tea and Providing for His/Her Powers and Duties. Motion died for a lack of a second. Councilmembers Boots and Weis will come up with a plan to hire the economic development position.

**2014-2015 AUDIT REPORT.** The 2014-2015 Audit has been completed. **MOTION 17-58. MOTION** by Boots, seconded by Fowlds to approve the 2014-2015 Independent Audit Report as prepared by Quam, Berglin Post, PC. All members voted AYE.

**MISCELLANEOUS.** The yard waste drop off site will be open Saturdays and Tuesdays for 4 weeks. The April 20 meeting will start at 6:00 pm for discussion on the future of the City's wastewater system.

**MOTION 17-59. MOTION** by Weis, seconded by Boots to adjourn at 8:01 pm. All members voted AYE.

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John M. Lawler, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer

**CITY OF TEA  
 WARRANTS PAID APRIL 3, 2017**

**FINANCE 4142**

Aflac	Insurance	353.82
Brown & Saenger	1/3 misc supplies	58.51
HDR Engineering	Feb services	9,365.26
Quam, Berglin & Post, P.C.	2014-2015 Audit	15,300.00
SDML	District Meeting	100.00
Wellmark	Insurance	5,181.62

**LIBRARY 4550**

Barnes & Noble	Books	320.33
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**PLANNING & ZONING 4650**

A & B Business	Copy maintenance	186.84
Jacobson, Earl	Refund building permit fee	344.00
Odland, Tim	Dec-Mar Inspections	3,625.00

**GOVERNMENT BUILDINGS 4192**

Olson, Joann	City Hall cleaning 3/5 & 3/20	150.00
Scott Bolte Sanitation	4/1-6/30 garbage	178.34
Vern Eide Management Group	March texts	84.52
Xcel Energy	200 W. Maple	117.78
Xcel Energy	600 E. 1st St.	905.59
Xcel Energy	Maintenance building	207.32

**PUBLIC SAFETY 4210**

FOP	2017 Dues	720.00
Green Eggs & Ram	Backup	15.39
Neve's Uniforms	Clothes	158.35
Ralph's Repair	Oil changes	41.00
Scott Bolte Sanitation	4/1-6/30 garbage	537.84
Xcel	Poplar Ave. siren	19.84
Xcel	Services	180.83

**FIRE DEPARTMENT 4220**

Tea Volunteer Fire Department	1/2 2017 budget	24,021.00
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**HIGHWAY/STREET 4312**

Action Electric	Repair St. Light	1,375.77
Eastern Farmers Coop	Fuel	637.14
Lincoln County Treasurer	Drainage & Road Assessments	3,397.92
Menards	Hoop barn foundation	358.33
Napa Auto Parts	Sweeper relay	17.88
Schuneman Equipment Co.	Tractor	29,275.00

**PARKS/RECREATION 4501**

Graham Tire	Mower tires	151.97
Menards	Finish off inside of crows nest	458.35
The Tessman Company	Fertilizer	689.60
Xcel Energy	Ball Fields	515.88

**WATER 601**

Badger Meter	1/2 backhaul charges	27.00
Brown & Saenger	1/3 misc supplies	58.51
Dakota Supply Group	Parts	26.46
HD Supply	Hydrant parts	104.50
Napa Auto Parts	Hydrant inspection mirror	11.98
White, Jenni	Reimburse for postage	51.00
Xcel Energy	Brian St. Tower	117.68
Xcel Energy	2nd St. Tower	12.57
Xcel Energy	Rural water	10.98

**SEWER 604**

Badger Meter	1/2 backhaul charges	27.00
Brown & Saenger	1/3 misc supplies	58.53
Cummins Central Power	Service generator	240.20
White, Jenni	Reimburse for postage	51.00
Xcel Energy	5th St. lift station	104.20
Xcel Energy	S. lift station	522.24
Xcel Energy	Lagoon Building	1,864.27

**201 PARK AND RECREATION FUND**

The Tessman Company	Chalk	37.45
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**3RD PENNY PARKS/POOL 211**

Xcel Energy	Services	179.27
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**TEA POT DAYS FUND 750**

Dakota Pro Audio	Sound deposit	650.00
Crown Awards	Pedal pull prizes	248.27

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TOTAL		103,454.13
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CITY OF TEA  
MARCH PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Legislative 4111	4,200.00	321.32		4,521.32
Executive 4121	3,000.00	229.50		3,229.50
Finance 4142	4,694.01	359.08	281.64	5,334.73
Public Safety 4210	19,309.53	1,369.85	1,544.76	22,224.14
Highway/Streets 4311	5,951.77	422.72	357.11	6,731.60
Recreation 4501	2,732.75	209.05	163.97	3,105.77
Planning & Zoning 4650	4,446.41	333.35	266.78	5,046.54
Promoting the City 4653	2,614.48	193.19	156.88	2,964.55
Water Distribution 4334	5,951.77	422.72	357.11	6,731.60
Water Clerk 4335	435.76	32.21	26.14	494.11
Sewer Administration 4321	5,953.52	422.83	357.21	6,733.56
Sewer Sanitary Clerk 4322	435.76	32.21	26.14	494.11
TOTAL MARCH PAYROLL	52,525.76	3,797.21	3,537.74	67,611.53

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