

City of Tea
Regular Meeting
February 6, 2017

A regular meeting of the Tea City Council was held at Tea City Hall on February 6, 2017 at 7:00 p.m.

Council President Joe Weis called the meeting to order at 7:03 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Joe Weis, Larry Rieck and Todd Boots. Also present: Finance Officer Dawn Murphy, Utility Superintendent Thad Konrad, Planning & Zoning Administrator Kevin Nissen, Police Chief Jessica Quigley, City Engineer Ben Scholtz and Administrative Assistant/Economic Development Director Jenni White. Mayor John Lawler was absent.

AGENDA. MOTION 17-18. MOTION by Fowlds, seconded by Rieck to approve the February 6, 2017 agenda. All members voted AYE.

MINUTES. MOTION 17-19. MOTION by Fowlds, seconded by Boots to approve the January 16, 2017 minutes. All members voted AYE.

WARRANTS. MOTION 17-20. MOTION by Ortmeier, seconded by Rieck to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

PUBLIC HEARING – VACATING A PORTION OF DREW STREET. A petition has been received to vacate approximately 127 feet of Drew Street. Drew Street has already been vacated from Cole Ave going west approximately 426.76 feet. The 127 feet is abutting the currently vacated Drew Street and is not being used. **MOTION 17-21. RESOLUTION 17-02-01. MOTION** by Ortmeier, seconded by Boots to approve the following resolution. Members Munson, Boots, Weis, Rieck and Ortmeier voted AYE. Member Fowlds abstained. Motion Carried. WHEREAS the City Council of the City of Tea has received a petition to vacate the following property: The North 33' of Drew Street right of way, Tract 1, Otten Addition and the South 33' of Drew Street right of way, Tract ,3 Schoen Addition, Lincoln County, approximately 127' in length and WHEREAS the petition meets the requirements of South Dakota laws and WHEREAS the facts and reasons set forth in the petition to justify such vacation are valid and such vacation would not be detrimental to the City; NOW, THEREFORE, BE IT RESOLVED by the Tea City Council that the vacation of property described above and shown on Exhibit C is hereby Approved and the Finance Officer is directed to file this resolution with the Lincoln County Register of Deeds upon taking effect. Adopted this 6th day of February 2017.

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

SURPLUS PROPERTY. MOTION 17-22. MOTION by Fowlds, seconded by Rieck to declare the 5600 Toolcat surplus property to be traded to Pfeifer Implement for a new Toolcat at a cost of \$48,480 less \$20,000 for the trade in for a net cost of \$28,480; and to declare the 5205 John Deere tractor surplus to be traded to Schoeneman Equipment for a new John Deere tractor at a cost of \$38,575 less \$9,300 for the trade in for a net cost of \$29,275.00. All members voted AYE.

POOL PASS SOFTWARE. Jenni presented information on a purchasing a software system for selling and tracking swimming pool passes. A key tag would be used instead of wrist bands and patches. Set up costs would be \$3,500 and monthly charges would be \$248 (\$2,976 per year). The city would also need to purchase 1-2 barcode scanners. **MOTION 17-23. MOTION** by Fowlds, seconded by Ortmeier to enter into an agreement with Maximum Solutions for access to the MaxGalaxy cloud based software system for managing the swimming pool passes and activities. All members voted AYE.

POLICE DEPARTMENT POLICY. MOTION 17-24. MOTION by Fowlds, seconded by Rieck to approve Tea Police Department Policy #39, Marsy's Law & Accident Reports. All members voted AYE.

POLICE OFFICER RESIGNATION. MOTION 17-25. MOTION by Boots, seconded by Fowlds to accept the resignation of Police Officer Steve Lowry effective February 7, 2017. All members voted AYE.

MISCELLANEOUS. The need for a meeting on February 21 will be determined as it gets closer. The council and employees will be volunteering for the back pack program on February 21.

MOTION 17-26. MOTION by Boots, seconded by Ortmeier to adjourn at 7:43 pm. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

**CITY OF TEA
 WARRANTS PAID FEBRUARY 2017**

FINANCE 4142

Aflac	Insurance	601.11
Banyon Data	Support	265.00
Brown & Saenger	Office Supplies	139.20
Century Business Products	1/3 imaging units	482.84
Century Business Products	1/3 copy maint	121.14
EconoLodge	Hotel Room	46.99
HDR	January Services	8,950.90
Ramkota Hotel	Annual Report Workshop	122.99

LIBRARY 4550

Barnes and Nobel	Books	173.63
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PLANNING & ZONING 4650

International Code Council	Code Books	475.90
Lincoln County Register of Deeds	Plat	93.00

GOVERNMENT BUILDINGS 4192

FM Acoustical Tile	Ceiling tiles	274.56
Maximum Promotions	Flags & flag pole parts	589.86
Mid American Energy	510 S. Main	489.37
Mid American Energy	600 E. 1st St.	804.78
Mid American Energy	200 W. Maple	332.33
Team Logic IT	Back up and computer set up	140.00
Vast	Phones Maint Bldg	112.67
Vast	Phones	399.88
Verizon	Cell Phones	152.76
Xcel Energy	Maint Bldg	243.49
Xcel Energy	200 W. Maple	178.21
Xcel Energy	600 E. 1st St	1,204.74

PUBLIC SAFETY 4210

Brown & Saenger	Door signs	124.95
Caseys	Gasoline	58.70
Edmonds, Brenda	Jan cleaning	75.00
Elbo Computing Resources	Computer services	245.23
Get N Go	Gasoline	531.44
Green Eggs & Ram	Backup (1 months)	15.39
Lowrey, Steve	Reimburse for gas	46.95
Mid American Energy	Services	302.92

Midwest Alarm	Fire Alarm	66.00
Mobile Electronic Service	Install video system	690.00
Neve's	Clothes	398.80
Ralphs Repair	Oil changes, repair tires	135.00
Vast	Phone	551.39
Verizon	Cell phones	315.81
Xcel	Services	187.83
Xcel	Siren	23.73
Zuercher	Annual maintenance	1,685.00

HIGHWAY/STREET 4312

Action Electric Company	Stop light bulbs	142.86
Avera	Drug Test	61.15
Bumblebee-Gibson Inc.	Liquid ice melt	1,107.25
Cenex	Gasoline	9.51
Concrete Materials	Salt sand	1,565.85
Dakota Auto Parts	Filters	311.69
Eastern Farmers Coop	Fuel	780.80
EnviroMaster Inc.	Supplies	119.90
Get N Go	Gasoline	48.50
I-state Truck Center	Engine belt, filters	259.05
Napa Auto Parts	Oil, antifreeze	116.24
Sheehan Mack	Replace heater core in loader	1,014.50
Southeastern Electric	Main St. Lights	353.29
Southeastern Electric	272nd St. lights	101.88
Southeastern Electric	Stop light 271st & 469th	148.61
Southeastern Electric	Ivy Rd & Main Ave lights	157.18
Southeastern Electric	Heritage Blvd	594.60
Southeastern Electric	Highpoint lights	112.25
Southeastern Electric	Howling Ridge lights	236.25
Southeastern Electric	Prairie Trails lights	148.50
Southeastern Electric	Spencer Heights lights	114.75
Southeastern Electric	Gateway Lane lights	22.00
Southeastern Electric	High Point St/Carla Ave. lights	68.00
Southeastern Electric Coop	Brian St. stop light	38.92
Xcel	Street Lights	3,610.60

PARKS/RECREATION 4501

Argus Leader	Concessions Ad	31.17
Hydraulic World	Mower hoses	73.76
Qualified Presort	Save the dates	899.83
Xcel Energy	Baseball fields	442.17

WATER 601

Banyon Data	Support	662.51
Brown & Saenger	1/3 supplies	565.77
Caseys	Gasoline	81.80

Cenex	Gasoline	9.51
Century Business Products	1/3 imaging units	482.84
Century Business Products	1/3 copy maint	121.14
City of Sioux Falls	Bact samples	217.50
Get N Go	Gasoline	48.50
HD Supply Waterworks	Hydrant repair kits	542.00
Lewis & Clark Regional Water	7,568,593 Jan. usage	16,744.00
SD One Call	Fees	9.52
Southeastern Electric Coop	Quinton St. tower	53.87
Xcel Energy	2nd St. tower	12.93
Xcel Energy	Rural Water	9.00
Xcel Energy	Brian St. tower	135.63

SEWER 604

American Engineering Testing	Sewer samples	77.25
Banyon	Support	662.50
Brown & Saenger	1/3 supplies	565.78
Casey's	Gasoline	81.81
Cenex	Gasoline	9.52
Century Business Products	1/3 imaging units	482.84
Century Business Products	1/3 copy maint	121.14
Get N Go	Gasoline	48.52
Omni Site	Lift station alarms	1,104.00
SD One Call	Fees	9.52
Southeastern Electric Coop	High Pointe lift station	106.90
Xcel Energy	W 5th St. lift station	98.16
Xcel Energy	Lagoon building	1,992.90
Xcel Energy	S. Lift Station	705.37

PARK & RECREATION 201

Octane Ink	Post Card Printing	344.85
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TEAPOT DAY 750

Dakota Kids Pedal Pull	TPD 2017 deposit	200.00
Working Class Hero	TPD 2017 Band	250.00

3RD PENNEY 211

Xcel Energy	Pool	221.65
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TOTAL 61,319.78

DEPARTMENT	GROSS			TOTAL
	PAY	SS/MED	RETIRMENT	
Legislative 4111	4,950.00	378.68		5,328.68
Executive 4121	3,000.00	229.50		3,229.50
Finance 4142	7,789.40	595.88	467.36	8,852.64

Public Safety 4210	35,401.25	2,547.35	2,824.49	40,773.09
Highway/Streets 4311	8,876.65	630.79	532.61	10,040.05
Recreation 4501	4,035.88	308.75	242.15	4,586.78
Planning & Zoning 4650	6,590.52	493.95	395.44	7,479.91
Promoting the City 4653	3,797.30	278.18	227.84	4,303.32
Water Distribution 4334	8,876.65	630.79	532.61	10,040.05
Water Clerk 4335	632.89	46.37	37.97	717.23
Sewer Administration 4321	8,879.35	630.98	532.76	10,043.09
Sewer Sanitary Clerk 4322	632.89	46.37	37.97	717.23
<hr/> TOTAL JANUARY PAYROLL	<hr/> 85,512.78	<hr/> 6,209.41	<hr/> 5,831.20	<hr/> 106,111.57

Published once at the approximate cost of \$_____.