

City of Tea
Regular Meeting
December 17, 2018

A regular meeting of the Tea City Council was held at Tea City Hall on December 17, 2018 at 6:00 p.m.

Mayor John Lawler called the meeting to order at 6:00 p.m. with the following members present: Sidney Munson, Jim Erck, Chuck Ortmeier, Joe Weis, Casey Voelker and Todd Boots. Also present: Finance Officer Dawn Murphy, Planning & Zoning Administrator Kevin Nissen, Utility Superintendent Thad Konrad and City Administrator Dan Zulkosky.

EXECUTIVE SESSION. MOTION 18-268. MOTION by Ortmeier, seconded by Munson to go into executive session at 6:01 pm for employee reviews. Council came out of executive session at 7:07 p.m.

PUBLIC COMMENTS. No public comments were made.

AGENDA. MOTION 18-269. MOTION by Ortmeier, seconded by Erck to approve the December 17, 2018 agenda. All members voted AYE.

MINUTES. MOTION 18-270. MOTION by Weis, seconded by Ortmeier to approve the November 19, 2018 minutes. All members voted AYE.

WARRANTS. MOTION 18-271. MOTION by Ortmeier, seconded by Munson to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

CUP #18-02 PUBLIC HEARING. Mayor Lawler opened the public hearing for an Off-Premise Sign (Billboard) at the Pizza Ranch Site. There were no comments for or against the permit. The Planning & Zoning Board recommended approval. **MOTION 18-272. MOTION** by Boots, seconded by Weis to approve the Conditional Use Application for O2 Media to place a digital billboard on Tract 1, Nine Mile Heights Addition, 801 E. Ryan Dr. Members Munson, Ortmeier, Voelker, Weis, and Boots voted AYE. Erck voted NO. Motion carried.

ANNEXATION AGREEMENT. DAKOTA DIRT THREE, LLC. The council reviewed the annexation agreement between Dakota Dirt Three, LLC, and the City of Tea. **MOTION 18-273. MOTION** by Boots, seconded by Voelker to approve the Annexation Agreement between Dakota Dirt Three, LLC, and the City of Tea. All members voted AYE.

ANNEXATION REQUEST. A petition has been received from Dakota Dirt Three LLC requesting annexation of their property which is adjacent to the city limits. **RESOLUTION 18-12-52. MOTION 18-274. MOTION** by Boots, seconded by Voelker to approve the following resolution. All members voted AYE. WHEREAS there has been a petition received seeking to include certain real property within the corporate boundaries of the City of Tea; and WHEREAS, the petition has been signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the City of Tea; and WHEREAS, the property is contiguous to the City of Tea on its southeast boundary; and WHEREAS, said petition complies with all requirements of SDCL 9-4-1; NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEA, SOUTH DAKOTA that the following described property be and the same hereby are included within the corporate limits of the City of Tea and classified as a **Rural Service District** as provided for in City of Tea Ordinance 218, BE IT FURTHER RESOLVED that the boundary of the City is hereby extended to include such territory as allowed by SDCL 9-4-1: **BUUS TRACT 1 NW ¼ INCLUDING 100' VACATED RR ROW IN SE1/4 NW1/4 24-100-51, LINCOLN COUNTY, SD.** Dated this 17th day of December, 2018.

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

PLAT. Kevin presented and recommended approval of a plat in Bakker Landing. **RESOLUTION 18-12-53. MOTION 18-275. MOTION** by Ortmeier, seconded by Erck to approve the following resolution. All members voted AYE. Motion carried. BE IT RESOLVED by the City Council of the City of Tea, South Dakota that the plat known and described as Lot 4, Block 1, Bakker Landing Addition, lying within the jurisdictional limits of the City of Tea,

South Dakota, is hereby approved and the City Finance Officer of the City of Tea, South Dakota is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon. Dated this 17th day of December, 2018.

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

PLAT. Kevin presented and recommended approval of a plat in Boulder Addition. **RESOLUTION 18-12-54. MOTION 18-276. MOTION** by Boots, seconded by Voelker to approve the following resolution. All members voted AYE. Motion carried. BE IT RESOLVED by the City Council of the City of Tea, South Dakota that the plat known and described as Lots 8-14, Block 8, Lots 1-6, Block 9, and Lots 1-10, Block 10, Boulder Addition, lying within the jurisdictional limits of the City of Tea, South Dakota, is hereby approved and the City Finance Officer of the City of Tea, South Dakota is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon. Dated this 17th day of December, 2018.

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

PLAT. Kevin presented and recommended approval of a plat in Heritage Addition. **RESOLUTION 18-12-55. MOTION 18-277. MOTION** by Weis, seconded by Munson to approve the following resolution. All members voted AYE. Motion carried. BE IT RESOLVED by the City Council of the City of Tea, South Dakota that the plat known and described as Lots 4-11, Block 1, and Lots 1-10, Block 2, Heritage Addition, lying within the jurisdictional limits of the City of Tea, South Dakota, is hereby approved and the City Finance Officer of the City of Tea, South Dakota is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon. Dated this 17th day of December, 2018.

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

WHEEL CITY BUILDING PLAN AND BUILDING PERMIT. Kevin presented and recommended approval of the building plans and building permit #18-183 for the construction of a 21,131 sq. ft. district office and truck sales commercial building in the Bakker Landing Addition. **MOTION 18-278. MOTION** by Ortmeier, seconded by Erck to approve Building Permit #18-183 for Bruce Nerison, 2415 Bakker Landing Ave. All members voted AYE.

WIPF REVISED SITE PLAN. Kevin presented and recommended approval of a site plan for two cold storage buildings on the south side of Lot 8, Block 5, Hagedorn Industrial Park. **MOTION 18-279. MOTION** by Weis, seconded by Ortmeier to recommend to Lincoln County to approve the site plan for Thomas Wipf to construct two cold storage buildings on Lot 8, Block 5, Hagedorn Industrial Park with water service to each building contingent upon acknowledgment to the city that addition detention will be required when the parking lot becomes asphalt. All members voted AYE.

JEREN HOMES REVISED SITE PLAN. Kevin presented and recommended approval of a site plan for a 7,488 sq. ft. shop building in Landmark Industrial Park. **MOTION 18-280. MOTION** by Weis, seconded by Boots to recommend to Lincoln County to approve the site plan for Jeren Homes to construct a 7,488 sq. ft. shop on Tract 8, Landmark Industrial Park. All members voted AYE.

SCHEDULE OF FEES. Kevin presented potential rate changes within zoning and subdivision fees. Most of the fees are in line with surrounding communities. The Planning & Zoning Board will be discussing the potential raised fees at their January 8th meeting. Zulkosky, Munson and Boots will also meet with the Planning & Zoning Board.

2019 ANIMAL CONTROL SERVICES & FACILITIES OPERATIONS AGREEMENT. The City received the 2019 Animal Control Services Agreement. There were no changes from the 2018 contract. **MOTION 18-281. MOTION** by Weis, seconded by Ortmeier to approve the 2019 Animal Control Services & Impoundment Facility Operations Agreement between the City of Tea and the Sioux Falls Human Society. All members voted AYE.

CONTINGENCY TRANSFERS. MOTION 18-282. MOTION by Weis, seconded by Boots to approve the following transfers from Contingency Account #5115 : \$60,000 to account #4312 Highway Streets; \$6,600 to account

#4413 West Nile; and \$6,000 to account #221-4312 Street Maintenance Fund/Highway Streets. . All members voted AYE.

BUDGET SUPPLEMENT. MOTION 18-283. MOTION by Ortmeier, seconded by Erck to approve an automatic budget supplement of \$153,104.07 pursuant to SDCL 9-21-9.2, to the St. Maintenance Fund (221-4312-4252) from proceeds received from Delapre Township for 271st St. road improvements. All members voted AYE.

MOTION 18-284. MOTION by Boots, seconded by Weis to go into executive session at 8:30 pm to continue employee reviews. All members voted AYE. Council came out of executive session at 9:57 pm.

PAY INCREASES. MOTION 18-285. MOTION by Voelker, seconded by Weis to approve the following pay increases effective 1/1/19: All members voted AYE. Dawn Murphy, Finance Officer from \$65,000 to \$69,000 annual salary; Thad Konrad, Utility Superintendent, from \$67,000 to \$71,020 annual salary; Kevin Nissen, Planning & Zoning Officer, from \$27.90 to 29.58 per hour; Travis Harford from \$17.00 to \$18.20 per hour Leonard Przybys, maintenance/utilities, from \$25.28 to \$26.42 per hour; Steve Oberle, maintenance/utilities, from \$19.83 to \$20.62 per hour; Kelly Keehn, maintenance/utilities from \$18.00 to \$18.81 per hour and then after he passes his recent certification test, \$20.00 per hour; Brian Tvedt, Police Officer from \$23.90 to \$24.62 per hour; Andrew Steinberg, Police Officer, from \$19.00 to \$21.00 per hour; Martin Waller, Police Sargent from \$23.00 to \$24.75 per hour; Vance Simonsma, Police Officer, from \$21.50 to \$22.80 per hour; Adrian Hoesli \$19.00 to \$21.00 per hour; Jessica Quigley, Police Chief, from \$64,000 to \$68,400 annual salary; and Dan Zulkosky, from \$86,700 to \$91,902 annual salary.

MOTION 18-286. MOTION by Weis, seconded by Boots to adjourn at 9:59 pm. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

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CITY OF TEA
WARRANTS PAID DECEMBER 2018

LEGISLATIVE 4111

Independent Publishing	Publishing	134.91
SD Rural Water	Registration	225.00

CITY ADMINSTRATOR 4122

Zulkosky, Dan	Lunch meeting	40.45
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FINANCE 4142

Aflac	Insurance	356.46
Aflac	Insurance	356.46
Century Business Products	1/3 copier maint.	53.25
Innovate Office Solutions	Supplies	22.66
Innovate Office Solutions	Supplies	132.60
KCL Group Life	Insurance	343.06
Murphy, Dawn	Mileage	323.36
Wellmark	Insurance	9,948.40

PLANNING & ZONING/ECONOMIC DEVELOPMENT 4650

A & B Business Solutions	Copier maint	167.70
Baker, Rick	12 meetings	900.00
Maag, Barry	10 meetings	750.00
Montileaux, Stan	15 meetings	1,125.00
Munson, Joe	12 meetings	900.00
Odland, Tim	9/30-11/30 inspections	4,300.00
Robertson, Steve	Nov. inspections	450.00
Venard, Bob	16 meetings	1,200.00

GOVERNMENT BUILDINGS 4192

City of Tea	City Hall Water	101.64
City of Tea	Maint. Building Water	50.82
City of Tea	Community Building	38.32
Heiman Fire Equipment	Fire extinguisher maint.	1,250.46
Mid American Energy	510 S Main	264.46
Mid American Energy	600 E. 1st St.	503.58
Mid American Energy	200 W. Maple	207.80
Olson, Joann	Cleaning	150.00
Sunshine	Supplies	33.12
Team LogicIT	Backup and fix computer	190.00
U Drive Technology	Monthly texting (2 months)	144.68
Vast	City Hall	404.47
Vast	Phones	108.98
Verizon	Phones	230.66
Xcel Energy	City Hall	780.96
Xcel Energy	200 W. Maple	134.43
Xcel Energy	Maint Bldg	143.41

ENGINEERING 4196

HDR	November Services	14,350.27
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PUBLIC SAFETY 4210

All American Towing	Tow vehicle for search warrant	110.00
Auto Dynamics Inc.	Check electrical system	31.50
Casey's	Gasoline	144.20
Cenex Credit Card	Gasoline	55.51
City of Tea	Water	42.14
Dave's Service & Repair	Tow vehicle	135.00
Green Eggs & Ram	Backup service	15.39
Innovative Office Solutions	Supplies	163.65
Innovative Office Solutions	Supplies	68.43
Jack's Uniforms	Shirt	104.40
Mid American Energy	Services	172.04
Quigley, Jessica	Reimburse for supplies & travel	175.70
Quigley, Jessica	Reimburse for fuel	20.95
Sioux Falls Area Humane Society	November services	15.00
Tvedt, Brian	Reimburse for supplies	7.83
Vast	Phones	711.70
Verizon	Phones	372.72
Xcel Energy	Poplar siren	18.27
Xcel Energy	Services	165.68

HIGHWAY/STREET 4312

Action Electric	Repair underground faults & replace commercial bulbs	5,443.45
Billion	Fix radio	468.50
Casey's	Gasoline	50.30
Eastern Farmers	Fuel	722.00
I-State	Filters	110.18
Johnson Feed Inc.	Road Salt	4,387.32
Myrl & Roy's	Crushed Concrete	137.90
Napa Auto Parts	Filters	272.32
Ralphs Repair	Battery	165.00
Schwartzle Construction	N. Main Ave. oversizing	29,807.07
Southeastern Electric	Repair street lights	136.00
Southeastern Electric	Main St. Lights	340.37
Southeastern Electric	High Point Lights	131.00
Southeastern Electric	272nd St. Lights	79.52
Southeastern Electric	Stop light	43.21
Southeastern Electric	Heritage Pkwy	573.71
Southeastern Electric	High Point/Carla lights	82.00
Southeastern Electric	Spencer Heights	126.72
Southeastern Electric	Gateway	124.00
Southeastern Electric	Howling Ridge Lights	33.00
Southeastern Electric	Prairie Trails	243.00
Southeastern Electric	271st St. & Main Ave.	159.00
Xcel Energy	Street lights	320.24
Xcel Energy	Street lights	3,524.69

PARKS/RECREATION 4501

City of Tea	Restroom water	34.50
Sorlien Electric	Park lights controller	103.17
United Concrete Inc.	Concrete for playground & ball fields	142.11
Xcel Energy	Ball field lights	508.65

LIBRARY 4550

Sunshine Supplies 77.81

PLANNING & ZONING/ECONOMIC DEVELOPMENT 4650

Independent Publishing Publishing 156.62
 Lincoln County Register of Deeds Copies 3.00

WATER 601

Bell, Dennis Water refund 119.30
 Burns, Matt Water refund 22.34
 Casey's Gasoline 50.30
 Cenex Credit Card Gasoline 55.51
 Century Business Products 1/3 copier maint. 53.25
 Core & Main Water supplies 323.63
 Hanssen, Tayler Water refund 2.86
 HDR Engineering Meter building 7,656.13
 Innovate Office Solutions Supplies 22.66
 Innovate Office Solutions Supplies 132.60
 Larsen, Travis Water refund 139.82
 Lewis & Clark Regional Water 7843778 Nov. usage 21,386.93
 Reinhardt, Brittany Water refund 11.99
 Russ Enterprises Water refund 16.61
 Schwartzle Const. N. Main Ave. oversizing 47,132.93
 Southeastern Electric Quintin St. tower 57.42
 South Dakota One Call 1/2 locates 99.12
 Xcel Energy 2nd St. tower 12.68
 Xcel Energy Lincoln County Rural Water 13.98
 Xcel Energy Brian St. tower 50.96

SEWER 604

American Engineering Testing, Inc. Lagoon samples 238.50
 Casey's Gasoline 50.32
 Cenex Credit Card Gasoline 55.51
 Century Business Products 1/3 copier maint. 53.27
 Cummins Sales & Service Generator service 424.19
 Dakota Supply Group Couplers 32.70
 Eastern Farmers Propane for generators 399.57
 HDR Engineering Research SRF Loan 1,440.00
 HDR Engineering 93rd St. Sewer 8,030.31
 Hydro Klean Annual sewer cleaning 9,687.50
 Innovate Office Solutions Supplies 22.67
 Innovate Office Solutions Supplies 132.62
 Southeastern Electric High Pointe lift station 171.46
 South Dakota One Call 1/2 locates 99.12
 Xcel Energy 5th St. lift station 94.49
 Xcel Energy S. lift station 507.25
 Xcel Energy Lagoon building 1,997.04

SPECIAL PARK FUND 201

SD Youth Soccer Association 2018 Soccer Fees 1,584.00

3RD PENNEY 211

Xcel Energy Pool 193.49

Mid American Energy	Services	15.00
Verizon	Internet	40.01

POOL BONDS SERIES 2002 FUND 305

First National Bank	Principal/Interest	93,981.25
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217ST ST. PROJECT 514

Independent Publishing	SA notice & resolutions	1,722.75
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TOTAL 290,187.88

NOVEMBER PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Administrator 4122	6,669.24	468.48	400.16	7,537.88
Finance 4142	5,729.38	438.30	312.00	6,479.68
Public Safety 4210	28,210.66	2,061.28	2,210.49	32,482.43
Highway/Streets 4311	7,477.76	565.09	324.41	8,367.26
Recreation 4501	1,535.32	112.19	92.12	1,739.63
Planning & Zoning 4650	4,464.00	336.68	267.84	5,068.52
Water Distribution 4334	5,407.01	406.67	324.41	6,138.09
Water Clerk 4335	767.66	56.09	46.06	869.81
Sewer Administration 4321	5,408.62	406.83	324.53	6,139.98
Sewer Sanitary Clerk 4322	767.65	56.08	46.06	869.79
TOTAL NOVEMBER PAYROLL	66,437.30	4,907.69	3,947.92	75,693.07

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