

City of Tea  
Regular Meeting  
March 5, 2018

A regular meeting of the Tea City Council was held at Tea City Hall on March 5, 2018 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:02 pm with the following members present: Sidney Munson, Chuck Ortmeier, Joe Weis, Casey Voelker and Todd Boots. Also present: Finance Officer Dawn Murphy and Ben Scholtz, HDR Engineering.

**AGENDA. MOTION 18-46. MOTION** by Ortmeier, seconded by Boots to approve the March 5, 2018 Agenda. All members voted AYE.

**MINUTES. MOTION 18-47. MOTION** by Weis, seconded by Voelker to approve the February 20, 2018 minutes. All members voted AYE.

**WARRANTS. MOTION 18-48. MOTION** by Voelker, seconded by Weis to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

**SECOND READING OF ORDINANCE 253.** The Council held the second reading of Ordinance 253. **MOTION 18-49. MOTION** by Weis, seconded by Ortmeier to approve and adopt Ordinance 253, Tea Zoning Ordinance Amending Chapter 4, R-1 Single Family Residential, Section 4.02 Lot and Yard Regulations. All members voted AYE. The ordinance will be published separately.

**TEA AREA SCHOOL DISTRICT (TASD) BUILDING PERMIT FEES.** There was discussion on what to charge the Tea Area School District for the new Venture Elementary School. In 2015 the City only charged for plan review, water meter, administration fee and site plan review fee. Total fees for the new building would add up to \$42,346.38. **MOTION 18-50. MOTION** by Boots, seconded by Weis to a charge the TASD the following fees: site plan review \$150.00, water and sewer hookup fee \$4,000.00, building plan review \$6,385.00, administration fee \$200.00, rezoning fee \$350.00, annexation fee \$5,632.00, platting fee \$90.00 and building permit fee \$10,000. Total \$26,807.00. All members voted AYE.

**CONSTRUCTION ADMINISTRATION SERVICES AGREEMENT. MOTION 18-51.** Motion by Weis, seconded by Boots to approve the Construction Administration Services for 271<sup>st</sup> Street Improvements Project Agreement in an amount not to exceed \$329,500.00. All members voted AYE.

**MOTION 18-52. MOTION** by Weis, second by Voelker to adjourn at 7:59 pm.

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John M. Lawler, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer

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**CITY OF TEA  
WARRANTS PAID MARCH 5, 2018**

**FINANCE 4142**

Aflac	Insurance	361.14
Banyon Data System	Payroll support	795.00
Brown & Saenger	Supplies	124.75
Century Business Products	1/3 copier maint	31.04
HDR Engineering	Services	8,162.50
HDR Engineering	106 design services	2,559.12
KCL Group Benefits	Insurance	279.46
SDML	District Meeting	90.00

**LIBRARY 4550**

Barnes and Nobel	Books	116.16
Tea Area School District	7/1/17-12/1/17 Library expenses	5,917.12

**PLANNING & ZONING 4650/TEDC**

Lincoln County Economic Development Assoc.	2018 Dues	5,000.00
Lincoln County Register of Deeds	Plats	188.00

**GOVERNMENT BUILDINGS 4192**

Ace Hardware Tea	Supplies	110.68
Glasgow, Sean	Reimburse for wireless adaptor	42.59
Konrad, Thad	Reimburse for wireless adaptor	42.59
Menards	City Hall refrigerator	477.00
Olson, Joann	Cleaning 1/7, 2/5 & 2/20	225.00
Pizza Ranch	Staff lunch	99.42
Sunshine Foods	Supplies	85.44
Xcel Energy	600 E 1st St.	1,117.73
Xcel Energy	Maint Bldg	230.80
Xcel Energy	200 W. Maple	120.31

**PUBLIC SAFETY 4210**

Ace Hardware	Supplies	118.34
Auto Dynamics	Repair 2014 Ford	83.02
Axon Enterprise	Tasers	720.00
Chief Law Enforcement Supply	Ammo	126.34
Green Eggs & Ram	Backup service	15.39
Jack's Uniforms & Equipment	Supplies	118.64
Menards	Tool cabinet & wood	514.42
Ralph's Repair	Oil change	42.00

SD Police Chiefs' Association	Conference	125.00
Tvedt, Brenda	Cleaning 1/26 & 2/26	100.00
Xcel Energy	Services	199.42
Xcel Energy	Poplar Ave. warning siren	22.31

### HIGHWAY/STREET 4312

Bumblebee-Gison Inc.	Mag-chloride	1,161.00
Cenex	Gasoline	36.91
Diesel Machinery Inc.	Grader blades	1,170.72
Eastern Farmers Coop	Fuel	608.57
Equipment Blades	Plow blades	621.98
Fastenal	Chisel	26.82
Johnson Feed, Inc.	Salt	2,134.83
Napa	Filters & wiper blade	64.49
Pfeifer Implement	Filters & cutting edges	422.04
Southeastern Electric	Repair lights	40.50

### PARKS/RECREATION 4501

Midwest Turf & Irrigation	Workman HDX utility vehicle	21,847.00
Xcel Energy	Ball fields	410.12

### WATER 601

Brown & Saenger	Supplies	124.75
Cenex	Gasoline	36.91
Century Business Products	1/3 copier maintenance	31.04
Lewis & Clark Regional Water System	7,079,985 Feb usage	15,876.42
Metering & Technology Solutions	Meters	22,789.78
SD Association of Rural Water Systems	Membership	900.00
Xcel Energy	2nd St. tower	15.70
Xcel Energy	Rural Water	8.99
Xcel Energy	Brian St. tower	125.38

### SEWER

Brown & Saenger	Supplies	124.75
Cenex	Gasoline	36.91
Century Business Products	1/3 copier maint	31.04
Keehn, Kelly	Reimburse for class expenses & clothes	132.94
Oberle, Steve	Reimburse for class expenses	25.33
Xcel Energy	Lagoon Building	2,163.87
Xcel Energy	S. lift station	422.95
Xcel Energy	5th St. lift station	71.57

**201 PARK AND RECREATION FUND**

Qualified Presort Service	Mail postcards	383.80
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**3RD PENNY/PARKS & POOL  
211**

Xcel Energy	Services	178.37
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**TEA POT DAYS FUND 750**

Dakota Pro Audio	TPD 2018 deposit sound	650.00
Working Class Hero	TPD 2018 band deposit	250.00

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101,286.21

**FEBRUARY PAYROLL**

DEPARTMENT	GROSS			TOTAL
	PAY	SS/MED	RETIRMENT	
Administrator 4122	6,669.24	468.48	400.16	7,537.88
Finance 4142	6,698.90	512.47	312.00	7,523.37
Public Safety 4210	28,334.10	2,081.37	2,234.04	32,649.51
Highway/Streets 4311	7,040.34	507.98	422.43	7,970.75
Planning & Zoning 4650	4,673.26	350.69	280.40	5,304.35
Water Distribution 4334	7,040.34	507.98	422.43	7,970.75
Sewer Administration 4321	7,042.46	508.21	422.54	7,973.21
<b>TOTAL FEBRUARY PAYROLL</b>	<b>67,498.64</b>	<b>4,937.18</b>	<b>4,093.84</b>	<b>76,929.82</b>

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