

City of Tea
Regular Meeting
September 4, 2018

A regular meeting of the Tea City Council was held at Tea City Hall on September 4, 2018 at 7:00 p.m.

Council President Chuck Ortmeier called the meeting to order at 7:01 p.m., with the following members present: Sidney Munson, Jim Erck, Casey Voelker, Joe Weis, and Todd Boots. Also present: Finance Officer Dawn Murphy, Planning & Zoning Administrator Kevin Nissen, Park and Recreation Assistant Travis Harford, City Administrator Dan Zulkosky, and from HDR Engineering Ben Scholtz. Mayor John Lawler was absent.

AGENDA. MOTION 18-189. MOTION by Weis, seconded by Erck to approve the September 4, 2018 agenda. All members voted AYE.

MINUTES. MOTION 18-190. MOTION by Weis, seconded by Voelker to approve the August 6 and 20, 2018 minutes. All members voted AYE.

WARRANTS. MOTION 18-191. MOTION by Weis, seconded by Munson to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

LINCOLN COUNTY EMERGENCY MANAGEMENT. Lincoln County Emergency Manager Harold Timmerman was at the meeting to conduct his annual meeting with the city council.

EMPLOYEE PAY INCREASE. MOTION 18-192. MOTION by Boots, seconded by Voelker to approve the promotion of Police Officer Martin Waller to Police Sargent with an increase in pay from \$20.00 to \$21.50 per hour. All members voted AYE.

PLAT. Kevin presented and recommended approval of a plat in Badure's Addition. **RESOLUTION 18-09-35 MOTION 18-193. MOTION** by Boots, seconded by Weis to approve the following resolution. All members voted. AYE. BE IT RESOLVED by the City Council of the City of Tea, South Dakota that the plat known and described as Lot 3, Badure's Addition, lying within the jurisdictional limits of the City of Tea, South Dakota, is hereby approved and the City Finance Officer of the City of Tea, South Dakota is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon. Dated this 4th day of September, 2018.

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

SECOND READING OF ORDINANCE 261. MOTION 18-194. MOTION by Boots, seconded by Erck to approve Ordinance 261. An Ordinance Granting to Northwestern Corporation, Its Successors and Assigns, the Right and Non-Exclusive Franchise to Acquire, Construct, Erect, Maintain and Operate in the City of Tea, South Dakota. A Natural Gas System and to Furnish and Sell Natural Gas to the City and Its Inhabitants. All members voted AYE. The ordinance will be published separately.

SECOND READING OF ORDINANCE 260. MOTION 18-195. MOTION by Boots, seconded by Munson to approve Ordinance 260. An Ordinance Rezoning the Heritage Addition Tract 1 from Agriculture (AG) to R1 Residential, R2 Residential, and Natural Resource Conservation (NRC). All members voted AYE. The ordinance will be published separately.

APPROVAL OF 2016 & 2017 ANNUAL REPORTS. MOTION 18-196. MOTION by Voelker, seconded by Weis to approve the 2016 & 2017 City of Tea Annual Reports. All members voted AYE.

SURPLUS PROPERTY. MOTION 18-197. MOTION by Boots, seconded by Weis to declare the 2008 Dodge Charger as surplus property and sell it on the Sioux Falls City Auction. All members voted AYE.

PUBLIC HEARING. 93RD STREET SEWER PROJECT. MOTION 18-198. A Public Hearing was opened to the public at 7:30 p.m. There were no comments from the public. **RESOLUTION 18-09-36. MOTION** by Boots, seconded by Erck to approve the following resolution. All members voted AYE. RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND

SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS. WHEREAS, the City of Tea (the "City") has determined it is necessary to proceed with improvements to its Sanitary Sewer System, including but not limited to the 93rd Street Sewer Project (the "Project"); and WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the "Board") will be prepared; and WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project, NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$2,000,000.00 to the South Dakota Board of Water and Natural Resources for the Project.
2. The Mayor is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The Mayor is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted this 4th day of September, 2018.

John M. Lawler, Mayor

Attest: Dawn R. Murphy, Finance Officer

FIRST READING OF ORDINANCE 262 PUBLIC HEARING. Council President Ortmeier opened the public hearing for the first reading of Ordinance 262. An Ordinance Rezoning Lots 1 & 8, Block 2, Carl W. Soukup Addition from General Business Commercial (GB) to R2 Residential. Marvin Turner, who owns the lot directly east of Lot 1 raised concern over the area already being mostly General Business and asked if there are more plans for Residential or General Business for that development. The second reading will be held at the next meeting on September 17, 2018.

PART-TIME MAINTENANCE EMPLOYEE. MOTION 18-199. MOTION by Voelker, seconded by Munson to hire Rick Baker as a Maintenance Employee at \$16.50 per hour, not exceeding 20 hours/week with no additional benefits. All members voted AYE.

LEWIS & CLARK AGREEMENT. MOTION 18-200. MOTION by Munson, seconded by Voelker to approve the agreement with Lewis & Clark Regional Water System for a second connection contingent upon changes under Section 11 Second Connection Delivery Volume. All members voted AYE. Motion carried.

ADJOURN. MOTION 18-201. MOTION by Weis, seconded by Erck to adjourn at 8:18 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

CITY OF TEA

WARRANTS PAID SEPTEMBER 4, 2018

FINANCE 4142

Century Business Products	1/3 Copier Maint	70.73
KCL	Insurance	343.06
Murphy, Dawn	Mileage Pierre/Canton	277.41
SDML	Conference	100.00
SDPAA	Insurance	47,446.30
Wellmark	Insurance	5,536.48

PLANNING & ZONING 4650

American Planning Associations	Membership	95.00
Lincoln County Register of Deeds	Annexations	270.00

GOVERNMENT BUILDINGS 4192

Mid American Energy	600 E. 1st	86.06
Mid American Energy	Maint Bldg	8.00
Mid American Energy	200 W. Maple	8.00
Olson, Joann	Cleaning City Hall	150.00
Xcel Energy	600 E. 1st St.	518.45
Xcel Energy	200 W. Maple	50.94
Xcel Energy	Maint Bldg	60.32

PUBLIC SAFETY 4210

Green Eggs & Ram	Backup	15.39
Jack's Uniforms & Equipment	Shirt	61.94
Mid American Energy	Services	10.84
Ralph's Repair	Oil changes	42.00
Watch Guard	Server/software	7,410.00
Witmer Public Safety Group	Taser holster	101.97
Xcel	Services	136.85
Xcel	Warning siren	11.98

HIGHWAY/STREET 4312

Avera Occupational Medicine	Drug test	26.25
Cenex	Gasoline	43.54
Southeastern Electric	Locates	27.50
Van Diest Supply	Mosquito spray	4,341.75

PARKS/RECREATION 4501

Lacey's	Toilets for park	404.00
Midwest Turf & Irrigation	Mower parts	500.61
The Tessman Company	Fertilizer	1,373.10
Xcel Energy	Ball fields	1,143.09

WATER 601

Cenex	Gasoline	43.54
Century Business Products	1/3 Copier Maint	70.73

Concrete Materials	Concrete repair	210.00
Dakota Supply Group	Meter parts	136.63
SD One Call	1/2 locates	118.16
Xcel Energy	2nd St. tower	8.62
Xcel Energy	Rural Water	16.76
Xcel Energy	Brian St. tower	1.88

SEWER 604

Cenex	Gasoline	43.56
Century Business Products	1/3 Copier Maint	70.73
SD One Call	1/2 locates	118.16
Xcel Energy	5th St. lift station	31.38
Xcel Energy	Lagoon building	737.58
Xcel Energy	S. lift station	267.46

SPECIAL PARK FUND 201

Crown Awards	Soccer trophies	898.64
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3RD PENNEY POOL

Hawkins	Chemicals	985.82
Mid American Energy	Services	148.65
Xcel	Pool	1,020.67

75,600.53

AUGUST PAYROLL

DEPARTMENT	PAY	SS/MED	RETIRMENT	TOTAL
Administrator 4122	6,669.24	468.48	400.16	7,537.88
Finance 4142	5,200.00	397.80	312.00	5,909.80
Public Safety 4210	27,324.93	1,993.54	2,157.11	31,475.58
Recreation 4501	2,304.82	171.04	91.35	2,567.21
Planning & Zoning 4650	4,882.51	368.69	292.95	5,544.15
Streets 4312	5,427.62	408.24	325.65	6,161.51
Pool 211-4501	11,638.76	890.36		12,529.12
Water Distribution 4334	5,427.62	408.24	325.65	6,161.51
Water Clerk 4335	761.28	55.60	45.68	862.56
Sewer Administration 4321	5,429.23	408.41	325.76	6,163.40
Sewer Sanitary Clerk 4322	761.28	55.60	45.68	862.56
TOTAL AUGUST PAYROLL	75,827.29	5,626.00	4,321.99	85,775.28

Published once at the approximate cost of \$_____