

City of Tea
Regular Meeting
February 16, 2021

A regular meeting of the Tea City Council was held at Tea City Hall on February 16, 2021 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:00 pm with the following members present: Sidney Munson (via Zoom), Jim Erck, Casey Voelker, Chuck Ortmeier and Joe Weis. Also present: Finance Officer Dawn Murphy, Planning & Zoning Administrator Kevin Nissen and City Administrator Dan Zulkosky.

AGENDA. MOTION 21-17. MOTION by Weis, seconded by Ortmeier to approve the February 16, 2021 agenda with the removal of supplemental payroll. All members voted AYE.

CONSENT AGENDA. MOTION 21-18. MOTION by Weis, seconded by Voelker to approve the following consent agenda items:

- 1) Approval of January 18, 2021 Minutes
- 2) Approval of February 16, 2021 Claims (claims will be listed at the end of the minutes)
- 3) Approval of hiring Full-time Police Officer Danielle Bilbo at \$21.00 per hour
- 4) Approval of hiring Part-time Police Officer Alex Suurmeyer at \$19.00 per hour
- 5) Approval of the one bid received for a dump sander body from Sanitation Products inc., \$74,992.00
- 6) Approval of Pay Application 5, 85th St. Elevated Water Storage Tank, Maguire Iron, \$92,730
- 7) Approval of the following Plats
 - a) Lots 4A, 4B, 4C, 5A, 5B, 5C & 5D, Block 9, Heritage Addition
 - b) Lots 4A, 4B, 5A and 5B, Block 8, Heritage Addition

All members voted AYE.

There were no public comments.

CUP #21-19 PUBLIC HEARING. Mayor Lawler opened the public hearing for a home daycare at 700 S. James Ave. There were no comments for or against the permit. **MOTION 21-19. MOTION** by Munson, seconded by Ortmeier to approve Home Daycare Conditional Use Permit #21-01 for Sean and Crystal Glasgow, 700 S. James Ave., Lot 21, Block 4, Boulder Addition. All members voted AYE.

TAX ABATEMENT. MOTION 21-20. MOTION by Erck, seconded by Voelker to approve a property tax abatement of \$3,790.22 for KN Construction, S 326' NW ¼ *ex E 163' & Highpoint Estates 2nd Addition due to an error in sq. footage. All members voted AYE.

DISPATCH SERVICE AGREEMENT. The council reviewed the agreement between the Lincoln County Commission and the City of Tea for E-911 and Dispatching Services. There were a few questions regarding the annual increase. Dan will get it clarified.

TEAPOT DAY 2021. There was a brief discussion on Teapot day 2021. It was the consensus of the council to go forward with the celebration.

EXECUTIVE SESSION. MOTION 21-21 MOTION by Weis, seconded by Erck to go into executive session at 7:53 pm pursuant to SDCL 1-25-2 (3). All members voted AYE. Council came out of executive session at 8:24 pm.

MOTION 21-22. MOTION by Weis seconded by Ortmeier to adjourn at 8:24 pm.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

Published once at the approximate cost of _____.

**CITY OF TEA
 WARRANTS PAID FEBRUARY 2021**

LEGISLATIVE 4111

Independent Publishing	Publishing	303.19
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CITY ADMINISTRATOR 4122

Explorers Credit Union	Zoom, Webroot, lunch meetings	221.64
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ELECTION 4130

Independent Publishing	Publishing	18.54
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FINANCE 4142

Aflac	Insurance	616.96
Banyon Data	Support	795.00
Explorers Credit Union	Excel converter, Pierre lunch	54.07
Innovative Office Solutions	Supplies	255.78
KCL Group Benefits	Insurance	353.11
Marco	Copy Lease	221.85
Wellmark	Insurance	6,290.03

LIBRARY 4550

Barnes & Noble	Books	109.94
Tea Area School District	Jul-Dec salaries	6,371.42
Verizon	Library	40.01

PLANNING & ZONING 4650

Banyon Data	Support	965.00
Explorers Credit Union	Mailing plats	28.50
Independent Publishing	Publishing	121.05
Lincoln County Economic Development	2020 Dues	5,200.00
Lincoln County Register of Deeds	Plats	274.00
Meierhenry Sargent	Nuisance 110 E. 3rd	884.06
Odland, Tim	Inspections	4,900.00
Robertson, Steve	Inspections	2,750.00

GOVERNMENT BUILDINGS 4192

Ace Hardware	Supplies	4.49
	Water bill- Community Building 200 W.	
City of Tea	Maple	58.40
City of Tea	Water bill, City Hall, 600 E 1st H	147.80
City of Tea	Water bill-City Hall 600 E 1st	
City of Tea	Water bill- Maintenance Shop	82.80
Fareway	Misc	69.45
J & R Mechanical Corp.	New Furnace	4,385.00

Mid American Energy	510 S. Main	354.97
Mid American Energy	600 E. 1st St.	536.63
Mid American Energy	200 W. Maple	263.63
Midwest Alarm	Alarm Monitoring	69.00
U Drive Technology	January texting	50.24
Vast	Maint. Building	118.39
Vast	City Hall	457.77
Xcel Energy	Maint Bldg.	147.82
Xcel Energy	200 W. Maple	107.52
Xcel Energy	600 E. 1st St	963.96

ENGINEERING 4196

HDR Engineering	General	615.00
HDR Engineering	P & Z	1,105.00
HDR Engineering	Streets	1,686.38
HDR Engineering	TAP Grant	412.50
HDR Engineering	Long Range Transportation Planning	2,160.00
HDR Engineering	Hagedorn Industrial Park Infrastructure	
HDR Engineering	Reconstruction	37,723.18
HDR Engineering	272nd St. Extension	23,751.25

PUBLIC SAFETY 4210

A & B Business Solutions	Repair copier	495.37
Ace Hardware	Supplies	386.59
Anderson, Darla	Cleaning	100.00
Banner	Design services	47,301.72
City of Tea	Water	62.30
Elbo Computing Resources	Computer support	373.50
Explorers Credit Union	Martin lunch, postage	172.43
Geotek	Law Enforcement Center tests	3,600.00
Get & Go Fleet Card	Fuel	1,431.04
Jack's Uniforms	Pants	105.94
Mid American Energy	Services	227.18
OMG National	Stickers	150.77
O'Reilly	Parts	71.28
Quigley, Jessica	Reimburse for background checks	24.40
Runnings	Trailer for speed sign	572.96
Two Way Solutions	Radios	6,809.38
Vantek	Parts	183.00
Vast	Phone	570.13
Xcel	Services	200.74
Xcel	Siren	20.68

HIGHWAY/STREET 4312

Cenex Credit Card	1/3 gasoline	22.52
Concrete Materials	Asphalt	98.75
Diesel Machinery, Inc.	Grader blades	1,166.46
Eastern Farmers Coop	Fuel	1,107.08

Equipment Blades	Plow blades	3,090.30
Explorers Credit Union - Boot Barn	Boots	572.02
Graham	Repair truck tire	117.00
I State Truck Center	Filters	79.88
Marathon Collision	Repair truck	5,117.42
O'Reilly	Parts	455.01
Southeastern Electric	Repair lights	3,242.01
Southeastern Electric	Street lights	3,665.60
Xcel	St. lights	3,585.44

PARKS/RECREATION 4501

Xcel Energy	Athletic Complex	437.58
Explorers Credit Union - Dept of Ag	Spray class	243.00

WATER 601

Banyon Data	Support	595.00
Board of Operator Certifications	Renewal	12.00
Bonte, Corissa	Water refund	42.74
Boterman, Breanna	Water refund	27.74
Cenex Credit Card	1/3 gasoline	22.52
Explorers Credit Union	Postage	1,338.73
Innovative Office Solutions	Supplies	255.78
Lewis & Clark Regional Water	9,247,981 January usage	20,658.91
Maguire Iron	Pay Application 5	92,730.00
Marco	Copy lease	221.85
Meierhenry Sargent	Drinking Water Bond 2021	27,000.00
Metering & Technology Solutions	Meters	26,636.58
Schroeder Inc.	Water refund	6.09
SD One Call	1/2 locates	117.04
Sorlien Electric	Service generator	193.88
Xcel Energy	2nd St. tower	23.99
Xcel Energy	Rural Water	15.71
Xcel Energy	Brian St. tower	138.91

SEWER 604

Banyon Data	Support	595.00
Board of Operator Certifications	Renewal	24.00
Cenex Credit Card	1/3 gasoline	22.52
Explorers Credit Union	Postage	1,254.95
Hydro Tech Service	Generator alarms	510.00
Innovative Office Solutions	Supplies	255.76
Marco	Copy lease	221.84
Midco	Phone	40.38
SD One Call	1/2 locates	117.04
Xcel Energy	W 5th St. lift station	81.31
Xcel Energy	Lagoon building	3,724.41
Xcel Energy	S. Lift Station	451.94

3RD PENNEY 211

Xcel Energy	Pool	159.17
Vast	Phone	38.36

GATEWAY BLVD CAPITAL PROJECT 515

HDR	Real Estate Services	99.77
Lincoln County Register of Deeds	File easements	308.00
Meierhenry Sargent	Services	450.00

TOTAL

369,753.35

JANUARY PAYROLL

DEPARTMENT	GROSS			TOTAL
	PAY	SS/MED	RETIRMENT	
Legislative 4111	3,750.00	286.90		4,036.90
Executive 4121	3,000.00	229.50		3,229.50
Administrator 4122	7,719.76	590.56	463.18	8,773.50
Finance 4142	5,796.00	443.40	347.76	6,587.16
Public Safety 4210	32,933.12	2,403.71	2,562.02	37,898.85
Highway/Streets 4311	10,613.81	784.78	636.84	12,035.43
Planning & Zoning 4650	5,152.55	389.35	309.15	5,851.05
Water Distribution 4334	7,289.58	547.79	437.39	8,274.76
Water Clerk 4335	1,794.01	137.23	107.64	2,038.88
Sewer Administration 4321	7,291.77	548.03	437.48	8,277.28
Sewer Sanitary Clerk 4322	1,794.00	137.26	107.64	2,038.90
TOTAL JANUARY PAYROLL	87,134.60	6,498.51	5,409.10	99,042.21